

NEWLAND PARISH COUNCIL

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The Newland Oak 1858

MINUTES OF THE PARISH COUNCIL MEETING HELD IN REDBROOK VILLAGE HALL ON 28th JULY 2026 AT 19:00

[These minutes remain in draft form until approved at a subsequent meeting of the Council]

Abbreviations used

CAP Coleford Area Partnership. **CRG** Clearwell Recreation Ground Management Committee. **CMH** Clearwell Memorial Hall
CWVC Consortium of Wye Valley Councils. **FOIA** Freedom of Information Act. **FODDC** Forest of Dean District Council. **GAPTC**
Gloucestershire Association of Parish & Town Councils **GCC (RoW)** Gloucestershire County Council (Rights of Way). **GH**
Gloucestershire Highways. **GRCC** Gloucestershire Rural Community Council **ICO** Information Commissioners Office **NALC**
National Association of Local Council Clerks. **NWWTW** Newland Waste Water Treatment Works **SLCC** Society of Local Council
Clerks **WVNL** Wye Valley National Landscape **WW** Welsh Water

PRESENT

Cllr Davies (Chair), Evans, Henson, Purvis and Ms C Owens, Clerk.
2 members of the public.

2607-1 APOLOGIES

Cllr Wheeler and Norris. No Apologies received for Cllr Powell

2607-2 DECLARATIONS OF INTEREST BY MEMBERS

None

2607-3 DISPENSATION REQUESTS

None

2607-4 MINUTES OF MEETING HELD 30 JUNE 2026

It was resolved to accept the minutes as a true record of the meeting. They were signed by the Chair.

2607-5 MATTERS ARISING FROM PREVIOUS MEETING

2607-5.1 CLEARWELL CHAPEL RESTORATION - Re. 6798.4

It was reported that the Clerk has written to the Church Commissioner to ask what their plans are but has not received a response

2607-5.2 DBS CHECKS – Re 2607-21

Cllr Evans' concerns that were expressed by email were discussed. It was confirmed that following the motion, this could not be revisited for six months. It was suggested that safeguarding awareness courses could be attended by councillors on a voluntary basis

2607-6 TO RECEIVE CLERK'S REPORT

2607-6.1 It was reported that a letter has been written to Matt Bishop ref A466

2607-6.2 It was reported the external audit has been finalised and an invoice is due for payment

2607-6.3 It was reported that 2 new footpath maps have been received

2607-6.4 It was reported that a handyman has been approached about the maintenance of the Clearwell Well Path

2607-7 TO RECEIVE COUNTY COUNCILLOR'S REPORT

A copy of Cllr McFarling's monthly report will be displayed on the NPC Website

Cllrs raised questions on Local Government Reform including the proposed changes to town and parish council's role as planning consultees.

Cllrs raised concerns about the economic impact on Redbrook businesses on existing and future closures of the A466

2607-8 TO RECEIVE DISTRICT COUNCILLOR'S REPORT

Cllr Wheeler was unable to attend the meeting and no report was provided

2607-9 TO RECEIVE PARISH COUNCILLORS' & COUNCIL REPRESENTATIVES' REPORTS

2607-9.1 It was reported by Cllr Davies that she had attended an Environment Agency Workshop on flooding

2607-10 NOTICE OF CASUAL VACANCY

To note that no updates for the co-option of a new councillor

An advert is to be displayed on the Facebook page and website

2607-11 PUBLIC QUESTIONS

None

2607-12 PLANNING

2607-12.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED

2607-12.2 FOREST OF DEAN DISTRICT COUNCIL- NO DECISIONS RECEIVED

2607-12.3 WELSH GOVERNMENT PLANNING INSPECTORATE

	Ref	Location	Details	Decision
2607.12.1.1	P0696/26/FUL	Corrella, Clearwell	Replacement of existing white PVC windows with Grey PVC windows	No Objections
2607.12.1.2	P0837/26/AG	Coxbury Farm, St Briavels	Prior Notification for the proposed excavation of 6 ponds	No Objections
2607.12.1.3	P0704/26/LBC	Castle View Barn. Clearwell	Listed Building consent for install of an air source heat pump	No Objections

	Ref	Location	Details	Decision
2607-12.2.1	NONE			

	Ref	Location	Details	Decision
2607-12.3	Appeal Correspondence 2025/00319	Land at Puddingstone Wood Redbrook	Retention of a forestry building	They will contact us with a date – No hearing date set

Cllr Purvis was nominated to attend the future hearing to represent NPC's views

2607-13 FINANCE

2607-13.1 ACCOUNTS FOR PAYMENT

It was resolved to authorise the following payments. Authority Localism Act 2011, s.1(1).

Cllr Davies didn't take part in the vote for 26/49

Cllrs Davies & Henson to authorise at the bank.

Ref	To	For	Amount	VAT	Payment
26/47 26/47 26/47	C Owens	Salary June Travel Allowance	CONFIDENTIAL £19.80 £92.64		CONFIDENTIAL
26/48	HMRC	PAYE	CONFIDENTIAL		CONFIDENTIAL
26/49	June Davies	Exps reclaim	£103.61		£103.61
26/50	PKF Littlejohn LLP	Audit fee	£210.00	£42.00	£252.00

2607-13.2 INCOME RECEIVED: to note:

B/Fwd	78283.32
Changes (Interest)	90.66
Current figure	78373.98

2607-13.3 IN-HOUSE FINANCIAL CHECKS

It was noted that the checks will be undertaken in September 26

2607-13.4 UNITY TRUST BANK

It was reported that Cllr Powell and Cllr Wheeler have signed the forms to register for the internet banking. Both were not present

2607-14 GOVERNANCE POLICIES

It was resolved to approve policies N and Q with minor revisions proposed. Cllr Davies was appointed as social media moderator as per policy N.

Policy U has been deferred to the next meeting to enable the Biodiversity and Heritage working group to propose its recommended revisions

2607-15 HIGHWAYS & RIGHTS OF WAY

2607-15.1 The road works closures log was discussed, and amendments were suggested to the Clerk

2607-15.2 The Highways and Rights of Way Actions Log was discussed and amendments suggested to the Clerk

The diversion and extension of the closure for the A466 was discussed. It was reported by the Clerk that Cllr Wheeler is arranging a meeting with Nathan Choat

2607-16 PARISH COUNCIL WORKING GROUPS AND COMMUNITY PROJECTS

2607-16.1 CLIMATE ACTION WORKING GROUP

It was reported by Cllr Henson that the video "The Peoples Emergency Briefing" was shown in Redbrook Village Hall on 14th July

2607-16.2 BIODIVERSITY AND HERITAGE WORKING GROUP

It was reported that Cllr Davies had circulated notes of the last meeting which is due to meet before the next NPC meeting. This will include a review of the One River Many Voices event

2607-17 WYE RESTORATION & CONSORTIUM OF WYE VALLEY COUNCILS (CWVC)

Cllr Davies gave thanks to the local volunteers and attendees who supported the One River Many Voices event. It was reported to be a hot day but a good turnout. A report and review will be undertaken.

2607-18 ASSET REGISTER AND INSURANCE SCHEDULE

A copy of the Asset Register was distributed to councillors and it was resolved to accept them as an accurate record for the Clerk to prepare the insurance renewal document

2607-19 REDBROOK COMMUNITY FRIDGE

Cllr Powell was not at the meeting so this item will be deferred to a later meeting

2607-20 REDBROOK CHURCH KITCHEN GRANT APPLICATION

To note that no further information has been received

2607-21 CORRESPONDENCE

- 2607-21.1 Wye Valley National Landscape Annual Study Tour on 25th September
- Councillors wishing to attend to email the Clerk

2607-22 MINOR MATTERS

- 2607-22.1 It was reported by Cllr Henson that the VAS is not currently in use in Clearwell but a handyman has been contacted to replace the battery
- 2607-22.2 It was reported by Cllr Henson that a resident in Clearwell has contacted him about the Motocross events

2607-23 PUBLIC COMMENT

None

2607-24 ITEMS FOR FUTURE MEETINGS

Sep 2026 – Parish Plan
Sep 2026 – Emergency Plan
Sep 2026 – Revision/Approval Governance Policy U
Sep 2026 – 1st Draft Budget
Oct 2026 – Clerk Appraisal

2607-25 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
2026			
29 Sept	1900	Council Meeting	Clearwell
27 Oct	1900	Council Meeting	Newland
24 Nov	1900	Council Meeting	Redbrook

NB.

Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised in writing with reason(s), not less than 3 days before the next meeting.

Meeting closed at 21.26