

NEWLAND PARISH COUNCIL

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The Newland Oak 1858

To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Tuesday 26th May 2026 in Clearwell Memorial Hall at 19:00 for the transaction of business on the following agenda.

Claire Owens

CLERK TO THE COUNCIL

20th May 2026

Members of the public should be aware that being present at this meeting will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

AGENDA

2605-1 ELECTION OF CHAIR

2605-2 ELECTION OF VICE CHAIR

2605-3 APOLOGIES

To receive apologies for absence

2605-4 DECLARATIONS OF INTEREST BY MEMBERS

To receive declarations of interest in matters on this agenda or to be declared as arising during the meeting

2605-5 DISPENSATION REQUESTS

To consider any requests for dispensations in respect of Disclosable Pecuniary or Other Interests

2605-6 MINUTES OF MEETING HELD 28 APRIL 2026

To approve the draft minutes

2605-7 MATTERS ARISING FROM PREVIOUS MEETING

2605-7.1 Re 6798.3,6778.3 - ENOVERT GRANT APPLICATION

To receive an update on commencement of works in June 2026

2605-7.2 Re. 6798.4 CLEARWELL CHAPEL RESTORATION

To note any updates on the transfer

2605-8 GOVERNANCE POLICIES

2605-8.1 To review the following policies

1. Standing Orders Part A (No change proposed – is current NALC version)
2. Committees, Sub Committees and Working Groups Part B (Adopted Oct 25)
3. Code of Conduct Part C (Adopted July 2024)
4. Financial Regulations Part D (Adopted July 2024– is current NALC version)
5. Complaints and Grievance Procedure Part EFG (Feb 26)
6. Civility Respect and Dignity Part HI (July 25)
7. Freedom Of Information, Data Protection and Risk Assessment Part JKL (July 25)
8. Internal controls policy Part M (July 24)
9. Social Media policy Part N (July 24)
10. Planning applications procedure Part O (July 24)
11. Community Engagement policy Part P (July 24)
12. Grant Awarding policy Part Q (July 24)
13. Protocol for filming / recording meetings Part R (July 24)
14. Home / lone working policy Part S (July 24)
15. Training policy Part T (July 24)
16. Biodiversity policy Part U (July 24)
17. Document Retention, disposal and IT Part W X policy (July 25)
18. Publication Scheme Part Y
19. Accessibility Statement Part Z

2605-9 REVIEW OF DELEGATION ARRANGEMENTS & TERMS OF REFERENCE FOR WORKING GROUPS

2605-9.1 Climate Action Working Group

2605-9.2 Staffing Committee

2605-9.3 Parish Plan Working Group

2605-9.4 Biodiversity and Heritage Working Group

2605-10 CONFIRM / APPOINT MEMBERS TO COMMITTEES, WORKING GROUPS AND OUTSIDE BODIES

2605-10.1 Climate Action Working Group

2605-10.2 Staffing Committee

2605-10.3 Parish Plan Working Group

2605-10.4 Biodiversity and Heritage Working Group

2605-10.5 Forest of Dean Health Forum

2605-10.6 Clearwell Quarry Liaison Group

2605-10.7 Clearwell Recreation Ground Committee

2605-10.8 Clearwell Recreation Ground Committee (reserve)

2605-10.9 Halls Charity

2605-10.10 Stowfield Quarry Liaison Group

2605-10.11 Stowfield Quarry Liaison Group (reserve)

2605-10.12 Coleford Area Partnership

2605-10.13 Bells Foundation Charity

2605-10.14 Clearwell Quarry Liaison Group

2605-10.14 Clearwell Quarry Liaison Group (reserve)

2605-10.15 Consortium of Wye Valley Councils

2605-11 GENERAL POWER OF COMPETENCE

To confirm eligibility

2605- 12 ASSET REGISTER

To review Asset Register

2605 – 13 INSURANCE SCHEDULE

To Review Insurance Schedule

2605- 14 DETERMINE DATES OF REGULAR MEETINGS

To note the regular meeting dates for the year

2605-15 TO RECEIVE CLERK'S REPORT

2605-16 TO RECEIVE COUNTY COUNCILLOR'S REPORT

2605-17 TO RECEIVE DISTRICT COUNCILLOR'S REPORT

2605-18 TO RECEIVE PARISH COUNCILLORS' & COUNCIL REPRESENTATIVES' REPORTS

2605-19 PUBLIC QUESTIONS

To invite members of the public to ask questions, which should be addressed to the Chair.

2605-20 PLANNING

2605-20.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED -NONE

2605-20.2 FOREST OF DEAN DISTRICT COUNCIL- DECISIONS

2605-20.3 WELSH GOVERNMENT PLANNING INSPECTORATE

	Ref	Location	Details	Decision
2605-20.2.1	P0370/26/FUL	Bearse Barn St Briavels	Replacement roof structure including hardwood truss frame (replicant of the previous structure)	Granted Permission
2605-20.2.2	P0404/26/TCA	Clearwell School	Hedge line at the rear of the astroturf play area. Reduce all the Hazel and mixed hedge to fence height	Approved

	Ref	Location	Details	Decision
2605-20.3	Appeal Correspondence 2025/00319	Land at Puddingstone Wood Redbrook	Retention of a forestry building	They will contact us with a date

To note the response submitted to appeal correspondence received and the appeal process

2605-21 FINANCE

2605-21.1 ACCOUNTS FOR PAYMENT To approve the following transactions (Localism Act 2000 s.1(1))

Ref	To	For	Amount	VAT	Payment
26/28	C Owens	Salary May	CONFIDENTIAL		
26/28		Travel	£27.00		
26/28		Allowance	£104.60		CONFIDENTIAL
26/29	HMRC	PAYE	CONFIDENTIAL		CONFIDENTIAL
26/30	GALC	Training	£90.00		£90.00
26/31	GALC	Internal Audit	£250.00		£250.00

2605-21.2 INCOME RECEIVED: to note:

B/fwd	45461.45
Changes (VAT Refund)	5805.97
Current figure	51267.42

2605-21.3 IN-HOUSE FINANCIAL CHECKS

To be undertaken by Cllr Davies and Henson at 18.30

2605-22 WYE RESTORATION & CONSORTIUM OF WYE VALLEY COUNCILS (CWVC)

To receive a report of the meeting and planned activities

To consider the motion for adopting the FODDC Charter for the Rights of Rivers

2605-23 HIGHWAYS & RIGHTS OF WAY

2605-23.1 To note and discuss road works closures log

2605-23.2 To discuss Highways and Rights of Way Actions Log

2605-24 CORRESPONDENCE

To note correspondence received for information and response

2605-25 MINOR MATTERS

2605-26 PUBLIC COMMENT

To invite members of the public to comment on what has been said during the meeting.

2605-27 ITEMS FOR FUTURE MEETINGS

June 2026 – DBS checks
June 2026 – Notice of casual vacancy
June 2026 – Unity Trust Bank
June 2026 – Parish Council Working Groups and Community Projects
June 2026 – Redbrook Church Kitchen Grant

2605-28 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
2026			
30 June	1900	Council Meeting	Newland
28 July	1900	Council Meeting	Redbrook
29 Sept	1900	Council Meeting	Clearwell
27 Oct	1900	Council Meeting	Newland
24 Nov	1900	Council Meeting	Redbrook

NB.

Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised in writing with reason(s), not less than 3 days before the next meeting.