

NEWLAND PARISH COUNCIL

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The Newland Oak 1858

To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Tuesday 31st March 2026 in Newland Village Room at 19:00 for the transaction of business on the following agenda.

Claire Owens

CLERK TO THE COUNCIL

24th March 2026

Members of the public should be aware that being present at this meeting will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

AGENDA

1 APOLOGIES

To receive apologies for absence

2 DECLARATIONS OF INTEREST BY MEMBERS

To receive declarations of interest in matters on this agenda or to be declared as arising during the meeting

3 DISPENSATION REQUESTS

To consider any requests for dispensations in respect of Disclosable Pecuniary or Other Interests

4 MINUTES OF MEETING HELD 24 FEBRUARY 2026

To approve the draft minutes

5 MATTERS ARISING FROM PREVIOUS MEETING

5.1 Re Minute 6788 - FODDC HOUSING & EMPLOYMENT SURVEY

To note further investigations or suggestions for inclusion

To receive an update from Cllr. Henson about the possible site that he was investigating in Clearwell

5.2 Re Minute 6789 - FODDC REVISED DRAFT LOCAL PLAN CONSULTATION

To note the Biodiversity/Heritage working group meeting discussions and subsequent submissions from councillors that were submitted to FODCC by the Clerk

5.3 Re minute 6790 -LGR CONSULTATION SURVEY

To note councillors and clerk's consultation response submission due by 26th March

5.4 Re 6798.3 and 6778.3 - ENOVERT GRANT APPLICATION

To receive an update on commencement of works in June 2026

5.5 Re. 6798.4 CLEARWELL CHAPEL RESTORATION

To note any updates on the transfer

6 TO RECEIVE CLERK'S REPORT

7 TO RECEIVE COUNTY COUNCILLOR'S REPORT

8 TO RECEIVE DISTRICT COUNCILLOR'S REPORT

9 TO RECEIVE PARISH COUNCILLORS' & COUNCIL REPRESENTATIVES' REPORTS

10 NOTICE OF CASUAL VACANCY

To note the Notice of Casual Vacancy which expired on 20th March 2026 and no requests were received by FODCC for a by-election

To discuss updates on the co-option of a new councillor

11 PUBLIC QUESTIONS

To invite members of the public to ask questions, which should be addressed to the Chair.

12 PLANNING

12.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED

12.2 FOREST OF DEAN DISTRICT COUNCIL- DECISIONS – NONE RECEIVED

12.3 WELSH GOVERNMENT PLANNING INSPECTORATE

	Ref	Location	Details	Decision
12.1.1	P0167/26/FUL	Cherry Orchard Farm, Newland	Self build conversion of a redundant barn into dwelling	Comments by 1 st April 2026
12.1.2	P0326/26/TCA	CastleFarm Clearwell	Felling of end of life Ash tree to allow for access to repair works	Comments by 1 st April 2026
12.1.3	P1060/25/FUL	Old.Crow Cottage Redbrook	Erection of a two -storey rear extension with single -story side extension	Comments by 1 st April 2026

	Ref	Location	Details	Decision
12.2.1	P0075/26/COU	Kennel.Farm, Clearwell	Change of use of two-room residential annex to form a self contained holiday let	Permission Granted
12.2.2	P0183/26/TCA	Tudor Farmhouse, Clearwell	Reduction of Leytlandii hedge	Approved

	Ref	Location	Details	Decision
12.3	Appeal Correspondence 2025/00319	Land at Puddingstone Wood Redbrook	Retention of a forestry building	They will contact us with a date

To note the response submitted to appeal correspondence received and the appeal process

13 FINANCE

13.1 ACCOUNTS FOR PAYMENT To approve the following transactions (Authority: Localism Act 2000 s.1(1))

Ref	To	For	Amount	VAT	Payment
26/13	C Owens	Salary Jan	CONFIDENTIAL		
26/13		Travel	£11.70		
26/13		Allowance	£116.04		CONFIDENTIAL
26/14	HMRC	PAYE	CONFIDENTIAL		CONFIDENTIAL
26/15	Clearwell Village Hall	Room Hire	£264.60	£52.92	£317.52
26/16	Clearwell Rec Mgmt Enover	Balance of funds	£957.00		£957.00
26/17	Tracey Pennington	Clearwell Blooms Project	£642.00		£642.00
26/18	Stocksigns	VAS replacement battery	£107.95	£21.59	£129.54
26/19	GALC	Membership	£355.47		£355.47
26/20	GAPTC	CiLCA Course	£500.00		£500.00
26/21	SLCC	CiLCA Course	£495.00		£495.00
26/22	PJ PD Adams	Grass Cutting	£1010.50	£202.10	£1212.60

13.2 INCOME RECEIVED: to note:

Reported at last meeting	32557.45
Changes (VAT reclaim)	862.20
Current figure	33419.65

13.3 IN-HOUSE FINANCIAL CHECKS

To be undertaken on a quarterly basis with the next being due in April 2026

13.4 UNITY TRUST BANK

To advise progress in transferring admin authorities for the Clerk and New Councillors

14 GOVERNANCE POLICIES

14.1 To note policies due for yearly revisions/approval in May 26

15 HIGHWAYS & RIGHTS OF WAY

15.1 To note and discuss road works closures log

15.2 To discuss Highways and Rights of Way Actions Log

15.3 To discuss the replacement battery on the VAS and future maintenance and re-location procedures

Minutes 6808.3 - It was noted that the VAS has been placed and is operational

Downloading of the data and system use information to be investigated and provided to the Clerk by Cllr Henson/VAS supplier

16 PARISH COUNCIL WORKING GROUPS

16.1 Climate Action Working Group

To receive a report from Richard Henson on activities of the working group including the delivery and location of a polytunnel ref. Greener Gloucestershire Grant

16.2 To receive a report on the Biodiversity/Heritage Working group on 5th March 2026

17 WYE RESTORATION & CONSORTIUM OF WYE VALLEY COUNCILS (CWVC)

To receive a report of the meeting and planned activities

To consider a motion for adopting a Charter for the Rights of Rivers

18 STAFFING COMMITTEE

To note the next meeting date in April 2026

19 REDBROOK CHURCH KITCHEN GRANT APPLICATION

To consider the grant application received

20 CLEARWELL MEMORIAL HALL GRANT APPLICATION

To consider the grant application received to renew the drainage system

21 ANNUAL PARISH MEETING

To discuss arrangements and note date

22 CORRESPONDENCE

23 MINOR MATTERS

24 PUBLIC COMMENT

To invite members of the public to comment on what has been said during the meeting.

25 ITEMS FOR FUTURE MEETINGS

March 2026 – Newsletter

May 2026 – Annual Parish Meeting

May 2026 – Revision/Approval of Governance Policies

26 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
2026			
28 Apr	1900	Council Meeting	Redbrook
12 May	1900	Annual Parish Council Meeting	Redbrook
26 May	1900	Council Meeting	Clearwell
30 June	1900	Council Meeting	Newland
28 July	1900	Council Meeting	Redbrook
29 Sept	1900	Council Meeting	Clearwell
27 Oct	1900	Council Meeting	Newland
24 Nov	1900	Council Meeting	Redbrook

NB.

Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised in writing with reason(s), not less than 3 days before the next meeting.