

NEWLAND PARISH COUNCIL

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The Newland Oak 1858

To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Tuesday 24th February 2026 in Clearwell Memorial Hall at 19:00 for the transaction of business on the following agenda.

Claire Owens

CLERK TO THE COUNCIL

18th February 2026

Members of the public should be aware that being present at this meeting will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

AGENDA

1 APOLOGIES

To receive apologies for absence

2 DECLARATIONS OF INTEREST BY MEMBERS

To receive declarations of interest in matters on this agenda or to be declared as arising during the meeting

3 DISPENSATION REQUESTS

To consider any requests for dispensations in respect of Disclosable Pecuniary or Other Interests

4 MINUTES OF MEETING HELD 27 JANUARY 2026

To approve the draft minutes

5 MATTERS ARISING FROM PREVIOUS MEETING

5.1 Re Minute 6780.1 Residents are experiencing issues relating to cross border communication between NHS England and NHS Wales

The matter was to be discussed further at the Wye Valley Consortium of Councils meeting

5.2 Re Minute 6780.2 The Parish Council was asked if it could provide support for the Lambsquay road cave structure integrity issue in Clearwell as GCC Highways have declined further involvement. To note that a formal complaint to GCC has been raised by a member of the public

- 5.3 Re minute 6778.3 Enover Grant application – to note updates
- 5.4 Re Minute 6788 Clearwell Chapel Restoration- to note any further updates on transfer of ownership to Forest of Dean Buildings Preservation Trust

6 TO RECEIVE CLERK'S REPORT

7 TO RECEIVE COUNTY COUNCILLOR'S REPORT

8 TO RECEIVE DISTRICT COUNCILLOR'S REPORT

9 TO RECEIVE PARISH COUNCILLORS' & COUNCIL REPRESENTATIVES' REPORTS

- 9.1 To receive a report from Cllr Henson following a meeting with the Flood Management Officer
- 9.2 To receive a report from Cllr Evans and Cllr Henson following the Biosphere meeting
- 9.3 To receive a report from Cllr Davies on attendance at Wye Valley Villages delivery group
- 9.4 To receive a report from Representative Cllr Henson on Clearwell Recreation Ground

10 NOTICE OF CASUAL VACANCY

To note the Notice of Casual Vacancy expired on 27th January 2026 and no requests were received by FODCC for a by-election

To discuss co-option of a new councillor

11 PUBLIC QUESTIONS

To invite members of the public to ask questions, which should be addressed to the Chair.

12 PLANNING

12.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED

12.2 FOREST OF DEAN DISTRICT COUNCIL- DECISIONS – NONE RECEIVED

	Ref	Location	Details	Decision
12.1.1	P1060/25/FUL	Old.Crow Cottage Redbrook	Erection of a two -storey rear extension with single -story side extension	Comments by 2nd March 2026
12.1.2	P0075/26/COU	Kennel.Farm, Clearwell	Change of use of two-room residential annex to form a self contained holiday let	Comments by 25 th Feb 2026
12.1.3	P0183/26/TCA	Tudor Farmhouse, Clearwell	Reduction of Leylandii hedge	Comments by 2 nd March 2026

13 FINANCE

13.1 ACCOUNTS FOR PAYMENT To approve the following transactions (Authority: Localism Act 2000 s.1(1))

Ref	To	For	Amount	VAT	Payment
26/09	C Owens	Salary Jan	CONFIDENTIAL		
26/09		Travel	£10.80		
26/09		Allowance	£131.12		CONFIDENTIAL
26/10	HMRC	PAYE	CONFIDENTIAL		CONFIDENTIAL
26/11	Forest Equipment Services	Waste	£264.60	£52.92	£317.52
26/12	Redbrook Village Hall	Room hire	£272.00		£272.00

13.2 INCOME RECEIVED: to note:

Reported at last meeting	32557.45
Changes (interest)	0.00
Current figure	32557.45

13.3 IN-HOUSE FINANCIAL CHECKS

To be undertaken on a quarterly basis with the next being due in April 2026

13.4 UNITY TRUST BANK

To advise progress in transferring admin authorities for the Clerk and New Councillors

13.5 CLEARWELL BLOOMS

To discuss release/drawdown of 50% of funds in advance of receipt of the precept to enable spring planting to take place in March/April.

To discuss and agree purchasing procedures and associated projects

14 GOVERNANCE POLICIES

14.1 To approve the draft IT Policy

14.2 To approve the revised (merged) Staffing/Employment Policies

14.3 To note the appointment of GAPTC to conduct the Internal Audit

15 HIGHWAYS & RIGHTS OF WAY

15.1 To note and discuss road works closures log including implications of A466 Redbrook to Bigsweir closures

15.2 To discuss Highways and Rights of Way Actions Log

15.3 To discuss operation and placement of the VAS

16 PARISH COUNCIL WORKING GROUPS

16.1 To receive a report on Community Led Plan meeting held on Saturday 21st February

16.2 To receive a report from Richard Henson on Climate Action Working Group meetings held and the progress in delivering the “Great Collaboration” community questionnaire

16.3 To receive a report of the inaugural meeting of the Biodiversity and Heritage Working Group on 5th February closures

17 WYE RESTORATION & CONSORTIUM OF WYE VALLEY COUNCILS (CWVC)

To receive a report.

18 STAFFING COMMITTEE

To note the next meeting date in April 2026

19 FODDC HOUSING & EMPLOYMENT SURVEY

To note the survey deadline date

20 FODDC REVISED DRAFT LOCAL PLAN CONSULTATION

20.1 To note public meeting dates

20.2 To discuss the revised local plan and agree how to respond to the consultation

21 ANNUAL PARISH MEETING

To discuss arrangements and agree a suitable alternative date

22 CORRESPONDENCE

23 MINOR MATTERS

24 PUBLIC COMMENT

To invite members of the public to comment on what has been said during the meeting.

25 ITEMS FOR FUTURE MEETINGS

March 2026 – Newsletter

May 2026 – Annual Parish Meeting

26 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
2026			
31 Mar	1900	Council Meeting	Newland
TBC	1900	Annual Parish Meeting	TBC
28 Apr	1900	Council Meeting	Redbrook
26 May	1900	Council Meeting	Clearwell
30 June	1900	Council Meeting	Newland
28 July	1900	Council Meeting	Redbrook
29 Sept	1900	Council Meeting	Clearwell
27 Oct	1900	Council Meeting	Newland
24 Nov	1900	Council Meeting	Redbrook

NB.

Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised in writing with reason(s), not less than 3 days before the next meeting.