



NEWLAND PARISH COUNCIL

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The Newland Oak 1858

MINUTES OF THE PARISH COUNCIL MEETING HELD IN NEWLAND VILLAGE ROOM ON 17th SEPTEMBER 2025 AT 19:00

[These minutes remain in draft form until approved at a subsequent meeting of the Council]

Abbreviations used

CRG Clearwell Recreation Ground Management Committee. **CMH** Clearwell Memorial Hall
CWVC Consortium of Wye Valley Councils. **FOIA** Freedom of Information Act **FODDC** Forest of Dean District Council. **GAPTC** Gloucestershire Association of Parish & Town Councils **GCC (RoW)** Gloucestershire County Council (Rights of Way). **GH** Gloucestershire Highways. **GRCC** Gloucestershire Rural Community Council **ICO** Information Commissioners Office **NALC** National Association of Local Council Clerks. **NWWTW** Newland Waste Water Treatment Works **SLCC** Society of Local Council Clerks **WVNL** Wye Valley National Landscape **WW** Welsh Water

PRESENT

Cllr Davies (Chairman), Evans, Henson, Purvis, Wheeler (from 19:06) & Wright
Mr R Crighton, Clerk. No members of the public.

6665 APOLOGIES

Cllr Norris

6666 DECLARATIONS OF INTEREST

Cllr	Minute	Type & action	Reason
Davies	6673.1 (25/30)	Disclosable Pecuniary Did not discuss or vote	Beneficiary of one payment

6667 DISPENSATION REQUESTS None

6668 MINUTES OF PREVIOUS MEETING HELD 29 JULY 2025

it was **resolved** to accept the minutes as a true record of the meeting; they were signed by the Chairman:

6669 EXCLUSION OF THE PRESS AND PUBLIC

It was **resolved** to exclude the public and press from the meeting during item 6670 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

{Cllr Wheeler joined the meeting at 19:06}

6670 RECRUITMENT OF NEW CLERK

It was reported that three applicants had been interviewed for the post and that the preferred choice would be offered the role with a starting date of 1 October 2025. The terms and conditions of employment were agreed.

It was agreed to reintroduce the Staffing Committee (to be discussed at next meeting)

6671 LOCAL PLAN CONSULTATION

The responses to the consultation were agreed.

6672 PLANNING

6672.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED – to note responses:

	LPA Ref / applicant	Location	Proposal
6672.1.1	P0958/25/FUL Mr A Humpheys	Clearwell: Long Meadow, Mill End	Change of use and conversion of redundant barn to form an annexe / workspace including the erection of a single storey extension with hard and soft landscaping and associated works. NB Response date passed, no comment made

6672.2 FOREST OF DEAN DISTRICT COUNCIL DECISIONS – to note the following decisions:

	LPA ref	Location	Proposal	Decision
6672.2.1	P0963/25/TCA	Newland: Medina	Removal of apple tree form rear garden of property.	No objection
6672.2.2	P0834/25/LBC	Newland: Cottage 2, Bircham Coach House	Listed building consent for the replacement of softwood screens and doors at ground floor level with hardwood frames with “A” rated double glazed units	Permitted 9/9/25 – 2 conditions
6672.2.3	P0693/25/LBC	Newland: Ostrich Inn	Listed building consent for various works	Permitted 10/9/25 – 6 conditions

6673 FINANCE

6673.1 ACCOUNTS FOR PAYMENT. It was resolved to authorise the following payments (Authority – Localism Act 2011 s.1(1)). Banking authorisation to be made by Cllrs Henson and Wright:

Ref	To	For	Amount	VAT	Payment
25/21	** Forest Equipment Services	Dog wate collection 2/5/25 – 25/7/25	308.70	61.74	370.44
25/22	Johanna Warren	Grant	600.00		600.00
25/23 25/24	Newland Village Room	Room hire 26/11/24 – 12/8/25 Annual grant	108.00 1000.00		1108.00
25/25	Clearwell Memorial Hall	Annual grant	1000.00		1000.00
25/26	Redbrook Village Hall	Annual grant	1000.00		1000.00
25/27	Clearwell Recreation ground	Annual grant	600.00		600.00
25/28	SARA	Annual grant	300.00		300.00
25/29	Forest Sensory Services	Annual grant	70.00		70.00
25/30	J Davies	Reimburse recruitment advert	68.40	13.68	82.08
25/31	AJ Galagher	Annual insurance premium	1051.83		1051.83

25/32	PKF Littlejohn	External audit fee	210.00	42.00	252.00
		TOTALS	6316.93	117.42	6434.35
Transfer to cheque a/c to cover these and end of month payments					12000.00

**NB 25/21 paid 8/8/25

6674 GAPTC

6674.1 To note Councillors may now have access to the GAPTC members facility of web site (register via the Clerk)

6674.2 To consider projects which might benefit from “Thriving Communities” Grant funding – deferred to next meeting

6675 DEFIBRILLATORS

To note situation with the Newland equipment. It was agreed that a new location for the defibrillator would be sought (possibilities: The Ostrich, the church, Village Room – always subject to property owners’ consent).

6676 HIGHWAYS & RIGHTS OF WAY

6676.1 To note closure of A466 (Redbrook to Bigsweir) 27-31 October between 09:30 & 15:30

6676.2 To note responses to the GCC survey re 20 mph limits in villages and reductions in limits on other roads. Responses had been conveyed to GCC.

6677 ITEMS FOR FUTURE MEETINGS

Sep – Establish Staffing Committee

Sep – consider relocating Newland defibrillator

Sep – consider grants available from “Thriving Communities” fund

Oct – first draft budget

Oct – review Biodiversity action plan

Nov – second draft budget

2026

Jan – finalise budget and issue precept

Jan – revisit FODDC Housing & Employment survey

6678 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
30 Sep	1900	Council Meeting	Newland Village Room
28 Oct	1900	Council Meeting	Redbrook Village Hall
25 Nov	1900	Council Meeting	Clearwell Memorial Hall
2026			
13 Jan	1900	Budget setting meeting	Newland
27 Jan	1900	Council Meeting	Redbrook
24 Feb	1900	Council Meeting	Clearwell (tbc)
31 Mar	1900	Council Meeting	Newland
14 Apr	1900	Annual Parish Meeting	Clearwell (tbc)
28 Apr	1900	Council Meeting	Redbrook
26 May	1900	Annual Parish Council Meeting	Clearwell (tbc)
30 Jun	1900	Council Meeting	Newland
28 Jul	1900	Council Meeting	Redbrook
29 Sep	1900	Council Meeting	Clearwell (tbc)
27 Oct	1900	Council Meeting	Newland
24 Nov	1900	Council Meeting	Redbrook

NB. Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised in writing with reason(s), not less than 3 days before the next meeting.

Rota for undertaking in-house checks prior to these meetings, please arrive by 1830.

30 September – Cllrs Henson and Wright 2026 February – Cllrs Evans and AN Other.
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The meeting closed at 21:08