

NEWLAND PARISH COUNCIL

newlandparishcouncil.gov.uk

Clerk: Richard S Crighton CiLCA

Waterley Bottom, The Cross, Clearwell, Coleford GL16 8JU ☎ 01594 836454

E: clerk@newlandparishcouncil.gov.uk F: facebook.com/newlandparishcouncil



The Newland Oak 1858

To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Tuesday 29th July 2025 in Clearwell Memorial Hall at 1900 for the transaction of business on the following agenda.

RICHARD CRIGHTON
CLERK TO THE COUNCIL

22nd July 2025

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

AGENDA

1 APOLOGIES

- 1.1 To receive apologies for absence
- 1.2 To review leave of absence for 6 months for Cllr Evans

2 DECLARATIONS OF INTEREST

To receive declarations of interest from members in matters on this agenda or to be declared as arising during the meeting

3 DISPENSATION REQUESTS

To consider any requests for dispensations in respect of declared interests.

4 MINUTES OF PREVIOUS MEETING HELD 24 JUNE 2025

To approve draft minutes of meeting.

5 MATTERS ARISING FROM PREVIOUS MEETINGS

- 5.1 re minute 6619.2 – to receive an updated report on first aid training
- 5.2 re minute 6631.1 – to receive a report of the meeting in Clearwell re traffic speeds

6 TO RECEIVE THE CLERK'S REPORT

7 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

8 TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR

9 TO RECEIVE REPORTS FROM PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

10 PUBLIC QUESTIONS

To invite members of the public to ask questions of the Council

11 PLANNING

11.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED: to agree response(s)

	LPA Ref / applicant	Location	Proposal
11.1.1	P0773/25/LBC Crown Estates	Clearwell: Platwell Farm	Listed Building Consent for repairs to stonework, replacement of defective timber lintel, replacement of defective handrailing, replacement of sections of rotten floorboards, repair existing roof, removal of asbestos roof sheets and alterations to guttering and fittings
11.1.2	P0693/25/LBC Mrs L Burrage	Newland: Ostrich Inn	Listed Building Consent for replacement of external lighting and security features to front and rear elevations, revised internal door and partition arrangements to ground, first and second floors and installation of a fire-mist fire suppression system to the first floor, oak newel posts and baluster rails to the exposed stairs to the second floor

11.2 FOREST OF DEAN DISTRICT COUNCIL – DECISIONS NOTIFIED - to note the following decision(s):

	LPA Ref	Location	Proposal	Decision
11.2.1	P0414/25/FUL	Clearwell: Castle Farm, Church Road	Erection of oak framed building to use as workshop (part retrospective)	Granted 21/7/25 – 6 conditions

12 FINANCE

12.1 ACCOUNTS FOR PAYMENT

Ref	To	For	Amount	VAT	Payment
25/20	Community Heartbeat Trust	Defibrillator pads and rescue kit	79.95	15.99	95.94

12.2 INCOME RECEIVED, to note:

Reported at last meeting	16081.65
Additions – interest	171.24
Total year to date	16252.89

12.3 GRANT APPLICATION

To note anticipated grant application for first aid training

13 HIGHWAYS AND RIGHTS OF WAY

13.1 To note road closure – Newland: from Almshouse Road junction to Rookery Lane – 18 & 19 September

13.2 To note updated outstanding issues

14 PRESENTATION OF KING CHARLES III PORTRAIT TO WINNING VILLAGE HALL

To present the portrait to the winning village hall.

15 CASUAL VACANCIES

To receive an update on any recruitment progress

16 GOVERNANCE DOCUMENTS

To approve the following draft documents:

Merged **E** - Complaints, **F** - Disciplinary, **G** - Grievance
Merged **H** - Civility & Respect Policy and **I** - Dignity at Work Policy
Merged **J** – FOIA Publication Scheme, **K** – Data protection Policy **L** – Responding for FOIA requests
Merged **W** – Retention & Disposal policy **X** – IT policy (draft, for approval)

17 DEFIBRILLATOR INSPECTORS

To appoint 2 inspectors for each of the parish defibrillators

18 CLEARWELL RECREATION GROUND COMMITTEE

To discuss the revised draft constitution

19 CLIMATE ACTION WORKING GROUP

To receive a report

20 BIODIVERSITY ACTION PLAN

To receive an update on the draft plan

21 WYE RESTORATION PROJECT / CONSORTIUM OF WYE VALLEY COUNCILS

21.1 To receive a report of the meeting held 10/7/25

21.2 To receive an update on the restoration project

22 NOISE NUISANCE

22.1 To consider complaints regarding fireworks and late night rowdiness at The Wyndham Arms / Clearwell Castle.

23 COMMUNITY LED PLAN

To receive an update on the plan and agree a date for the inaugural meeting of the Working Group

24 CORRESPONDENCE

24.1 FOR INFORMATION ONLY

24.1.1 FODDC: LGBTQIA+ Community Action Plan – meeting FODDC Offices 12/9/25, 10:00-11:30

24.1.2 Newland resident: felling of trees from Burial Path on to private land

24.1.3 Resident: sheep on A466 between Redbrook and The Florence

24.2 ACTION REQUIRED

24.2.1 FODDC: Revised Local Plan Options – consultation – 31/7/25, closes 11/9/25

24.2.2 GCC: Safer Roads initiative seeking suggested locations for reduced and 20 mph limits might be appropriate, closes 19/9/25

24.2.3 GCC: Ash Dieback project – invitation to request trees. Closes 1/9/25

24.2.4 Tidenham Parish Council: discussion with FODDC Working group on devolution. Sedbury & Beachley Village Hall 7/8/25 @ 19:00

25 MINOR MATTERS

26 PUBLIC COMMENT

To invite members of the public to comment on what has been said during the meeting.

27 ITEMS FOR FUTURE MEETINGS

Oct – first draft budget 26/27

Nov – second draft budget 26/27

2026

Jan – budget meeting – agree final budget 26/27

Jan – re-visit FODDC Housing & Employment survey

28 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
30 Sep	1900	Council Meeting	Newland Village Room
28 Oct	1900	Council Meeting	Redbrook Village Hall
25 Nov	1900	Council Meeting	Clearwell Memorial Hall
2026			
13 Jan	1900	Budget setting meeting	tbc
27 Jan	1900	Council Meeting	Newland (tbc)
24 Feb	1900	Council Meeting	Redbook (tbc)
31 Mar	1900	Council Meeting	Clearwell (tbc)
14 Apr	1900	Annual Parish Meeting	Redbook (tbc)
28 Apr	1900	Council Meeting	Newland (tbc)

29 CONFIDENTIAL BUSINESS

Rota for undertaking in-house checks prior to these meetings, please arrive by 1830.

September – Henson and Wright

2026

February – Evans and Wheeler