



NEWLAND PARISH COUNCIL

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The Newland Oak 1858

MINUTES OF THE PARISH COUNCIL MEETING HELD
IN REDBROOK VILLAGE HALL ON 24th JUNE 2025 AT 19:00

[These minutes remain in draft form until approved at a subsequent meeting of the Council]

Abbreviations used

CRG Clearwell Recreation Ground Management Committee. **CMH** Clearwell Memorial Hall
CWVC Consortium of Wye Valley Councils. **FOIA** Freedom of Information Act **FODDC** Forest of Dean District Council. **GAPTC** Gloucestershire Association of Parish & Town Councils **GCC (RoW)** Gloucestershire County Council (Rights of Way). **GH** Gloucestershire Highways. **GRCC** Gloucestershire Rural Community Council **ICO** Information Commissioners Office **NALC** National Association of Local Council Clerks. **NWWTW** Newland Waste Water Treatment Works **SLCC** Society of Local Council Clerks **WVNL** Wye Valley National Landscape **WW** Welsh Water

PRESENT

Cllr Davies (Chairman), Evans, Henson, Purvis & Wheeler (from 19:02)
Mr R Crighton, Clerk. County Cllr McFarling. 1 member of the public.

6611 APOLOGIES

Cllrs Norris and Wright

6612 DECLARATIONS OF INTEREST None

6613 DISPENSATION REQUESTS None

[Cllr Wheeler joined the meeting at 19:02]

6614 MINUTES OF PREVIOUS MEETING HELD 27 MAY 2025

Subject to the following amendments, it was **resolved** to accept the minutes as a true record of the meeting; they were signed by the Chairman:

- 6599.1 delete “9 x 435 watt” and insert “11 x 435 watt”
- 6607.2 Final sentence to read “Agreed action should have been taken by other Councillors and it was acknowledged that steps would be taken to ensure it would not happen again.”

6615 MATTERS ARISING FROM PREVIOUS MEETING

6615.1 re minute 6597.1 – GH had acknowledge the report and would be arranging an inspection of the wall

6615.2 re minute 6565.2 (April meeting) - the intention was simply to broker a meeting between Noble Foods and the owner of Clearwell Caves.

6615.3 re minute 6601.1 – both parties had responded saying they do what they can to encourage sensible parking.

6615.4 re minute 6608 – ‘Casual Vacancies’ to be permanent agenda item in future

6616 CLERK’S REPORT Nothing to report

6617 COUNTY COUNCILLORS REPORT

Cllr Mc Farling’s report is attached to the signed copy of these minutes.

The question of the reported salary of the new CEO of GCC; member advised to raise a public question, but opinion was that this level of salary is required to attract the best person.

6618 DISTRICT COUNCILLORS REPORT

Cllr Wheeler reported:

- Work well under way re revised Local Plan; housing requirement would mean a 40% increase in population by 2050. Original locations for new housing insufficient – may need new settlement(s). Consideration to be given to closing Green Belt between Coleford and Coalway.
- Attended Away Day for planning officers and members.
- Has been appointed Youth Champion for the District

Question raised concerning FODDC’s position re second / empty / holiday homes and why Parish Council were not asked to use local knowledge to inform on status of such properties

6619 PARISH COUNCILLORS’ REPORTS

6619.1 (Cllr Wheeler) Forest Voluntary Action Forum are keen to engage with local councils on youth issues and he questioned whether the Parish Council had ‘teased out’ from youngsters via the Parish Plan, what they want / need. Suggested open meetings in each of the village halls to discuss with younger members of the community.

6619.2 (Cllr Davies) First Aid training had been offered by local medical professionals; further details of their ideas to be explored. Funding may be required (Build Back Better Fund might be available) Defibrillator training also considered desirable. It was also agreed that project details and grant funding request to be submitted for consideration at the July meeting of the council.

6619.3 (Cllr Wheeler). Volunteers sought for Heritage Walks in Clearwell and Redbrook in September

6620 PUBLIC QUESTIONS

6620.1 Query on payment on last minutes – advise it was ratified during the closed session.

6620.2 Query re Thermal Imaging camera – is it free to borrow? Answer ‘yes’

6620.3 Advised that Clearwell WhatsApp group could be used to encourage attendance at first aid Training.

6621 PLANNING

6621.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED: none

6621.2 PLANNING INSPECTORATE – DECISIONS NOTIFIED

	Ref	Location	Details	Decision
6621.2.1	P0482/25/TCA	Clearwell: The Post Office	Fell and remove two conifers	Permitted
6621.2.2	P0382/25/FUL	Stowe Green: Rose Cottage	Erection of single storey rear extension with associated works	Permitted 22/5/25 – 2 conditions
6621.2.3	P0421/25/LBC	Clearwell: Lower Cross Cottage, Lower Cross	Listed Building Consent for the installation of 11 x 435 watt solar	Permitted 12/6/25 - 3 conditions

			panels to the roof and solar inverter	
6621.2.4	P0361/25/FUL	Clearwell: 2 Church Cottages, Church Road	Widen existing driveway and dropped kerb	Refused 2/6/25
6621.2.5	P1411/24/FUL	Newland: The Granary	Erection of a single storey extension and installation of standard / raised kerbstone along verge	Permitted 28/5/25 – 6 conditions

6621.3 OTHER ISSUES

It was reported that an access had been made on A466 between Redbrook and Wyesham and had been reported to MCC.

6622 FINANCE

6622.1 ACCOUNTS FOR PAYMENT. It was **resolved** to authorise the following transactions – authority Localism Act 2011 s.1(1). Cllrs Wheeler and Henson to authorise at bank.

Ref	To	For	Amount	VAT	Payment
25/13	R S Crighton	Salary Apr-Jun	CONFIDENTIAL		
25/14		Travel	58.50		
25/15		Allowance	78.00		
25/16		Broadband. IT	89.29		CONFIDENTIAL
25/17	HMRC	PAYE	CONFIDENTIAL		CONFIDENTIAL
25/18	Geosphere re Parish On Line	Annual subscription	37.50	7.50	45.00
25/19	Calendar Lady Promotions Ltd	Printing Parish Plan	795.00		795.00

6622.2 INCOME RECEIVED: to note:

Reported at last meeting	16000.00
Changes (insurance premium adjustment)	81.65
Current figure	16081.65

6622.3 IN-HOUSE FINANCIAL CHECKS

To note these were undertaken by Cllrs Davies & Purvis with no issues raised.

6623 HIGHWAYS & RIGHTS OF WAY

- 6623.1 The content of an email from a resident to GH regarding the mine system below Lambsquay Road / Noble Food drive was noted.
- 6623.2 Reports of various 'road closed' signs being erected well in advance of any work starting, and not being removed until sometime after work finished.
- 6623.3 Report of intended closure of A4136 at Mayhill likely to 'cause chaos' in Redbrook. (Cllr McFarling advised it may be possible to obtain a map showing all intended closures in the area)

6624 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

It was resolved to make no changes to existing representatives, namely:

Cllr Davies – Forest of Dean Health Forum
Cllr Evans – Clearwell Quarry Liaison Group
Cllr Henson – Clearwell Recreation Ground Committee
Cllr Norris - Clearwell Recreation Ground Committee (Reserve)
Cllr Purvis – Halls Charity, Clearwell Quarry Liaison Group, Stowfield Quarry Liaison Group
Cllr Wheeler – Coleford Area Partnership

Cllr Wright – Bells Foundation Charity, Clearwell Quarry Liaison Group

6625 GOVERNANCE DOCUMENTS

Deferred to next meeting

6626 CLERK'S ANNUAL APPRAISAL

To be undertaken by the 3 members of the Staff Working Group on date in July to be agreed.

6627 PARISH PLAN

It was reported that virtually all the booklets had been delivered and that feedback had been very encouraging. The Working Group would meet on a date to be agreed, in August. There was an issue with posting the plan on the website which would hopefully be resolved.

6628 CLIMATE ACTION WORKING GROUP

Report attached to signed copy of these minutes

6629 CONSORTIUM OF WYE VALLEY COUNCILS / WYE RESTORATION PROJECT

It was reported that none of the 3 MPs had replied to an invitation to attend the September meeting. The next meeting on 10 July would deal solely with 'non-Wye' issues.

6630 CORRESPONDENCE

6630.1 Resident re speeding in Redbrook. Various ideas to be considered in conjunction with GH.

6631 MINOR MATTERS

6631.1 Proposed public meeting in Clearwell to discuss traffic speeds. (Cost of hall hire agreed)

6631.2 More recruits required for Community Speed Watch team

6631.3 Application form to apply to fill Casual Vacancies available from the Clerk

6631.4 Speeding issues in Redbrook ie bus and refuse collection vehicles. Possibility to consider ANPR average speed camera at each end of the village (Clerk to contact Chairman Aylburton PC)

6632 PUBLIC COMMENT

6632.1 Advised that minutes of previous meeting had been amended to correct an error / omission.

6633 ITEMS FOR FUTURE MEETINGS

Jul – review Cllr Evans leave of absence

Jul – approve revised Governance Policies

Jul – consider CRG response to constitution

Jul – defibrillator inspectors

Jul – appoint members to outside bodies

Jul – action re Casual Vacancies (and monthly thereafter)

Jul – present King Charles III portrait to winning hall.

Oct – first draft budget 26/27

Nov – second draft budget 26/27

Jan 2006 – budget meeting – agree final budget 26/27

Jan 2026 – re visit FODDC Housing & Employment survey

6634 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

Date	Time	Meeting	Venue
29 Jul	1900	Council Meeting	Clearwell Memorial Hall

30 Sep	1900	Council Meeting	Newland Village Room
28 Oct	1900	Council Meeting	Redbrook Village Hall
25 Nov	1900	Council Meeting	Clearwell Memorial Hall
2026			
13 Jan	1900	Budget setting meeting	tbc
27 Jan	1900	Council Meeting	Newland (tbc)
24 Feb	1900	Council Meeting	Redbook (tbc)
31 Mar	1900	Council Meeting	Clearwell (tbc)
14 Apr	1900	Annual Parish Meeting	Redbook (tbc)
28 Apr	1900	Council Meeting	Newland (tbc)

The
closed at

meeting
21:29

NB. Councillors please note:

1. Proposed amendments to draft minutes to be in writing not less than 10 days before the next meeting. The proposal must be specific as to words to be removed and those to be added.
2. Items for the agenda for the next meeting to be advised not less than 8 days before the next meeting.
3. Requests for dispensations to speak on an item in which you have an interest to be advised not less than 3 days before the next meeting.

Rota for undertaking in-house checks prior to these meetings, please arrive by 1830.

September – Henson and Norris 2026 February – Evans and Purvis
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